

Regent Management Limited

Property Consultants,
Estate Agents and Valuers



Regent House
Upper Hill Road- (Next to Citibank)
P. O. Box 79487 00200 Nairobi
Tel: +254 02 2724545/2734900
Mobile: 0722691641, 0735990808
E-Mail: info@regent-mgt.com

Our Ref.: RML/SRCCF09/LS2906/270818

Your Ref.: TBA

Tuesday, August 28, 2018

Platinum Blue Investments Ltd
Strathmore University Students Center, Food Court-F09
Nairobi

Handwritten note: "tenant copy" in orange ink.

Dear Sirs,

RE: **Tenant Account Balance and Deposit Confirmation: as at 28 August 2018**

We are currently undertaking a tenants' account audit and require to obtain a signed confirmation from our Tenants regarding the above mentioned.

Our records indicate that your account has an outstanding amount of KES=107,394.60 and that the Landlords are holding an aggregate security deposit of KES=114,807.50 for the above premises as per the following details. We attach herein your statement of account as at 28th August 2018 for your kind verification.

Date	Item Description	Amount	Remarks
28 August 2018	Aggregate Security Deposit	114,807.50	
28 August 2018	Rent	31,507.25	
28 August 2018	Service Charge	6,498.90	
28 August 2018	Electricity	60,465.81	
28 August 2018	Water	534.20	
28 August 2018	Gas	8,388.44	

Please confirm the same by endorsing the bottom section of this Letter and sending it back to the address below not later than 31st August 2018.

We would also appreciate if you could send us a scanned copy of the same via e-mail to kadiema@regent-mgt.com and hnjoroge@regent-mgt.com as we await the original signed copy.

Thank you for your prompt action.

For & on behalf of,
Regent Management Ltd
Yours faithfully,

KENNETH ADIEMA
PROPERTY MANAGER



We acknowledge that the above information is the correct and a true reflection of my account.

For the Tenant:..... ID/PP No.: